

Poste diplomatique ou consulaire

**APPLICATION FOR TUITION ASSISTANCE
FOR FRENCH CHILDREN CURRENTLY
RESIDING WITH THEIR FAMILY ABROAD.
(pursuant to articles D531-45 through
D531-51 of the Educational Code)
*Agence pour l'enseignement français à l'étranger - 23 place de Catalogne - 75014 PARIS***

All entries must be completed. If an entry does not apply, please write "Not Applicable"

SCHOOL YEAR : 2019/2020

Initial application

Renewal

Family identification number :-----

Last name and first name of applicant:

Identification number on the registry of French nationals living abroad:.....

Nationality:.....

Family relationship with the child or children for whom the application is submitted:.....

Address :

Phone number :.....

Email address:.....

Date of arrival in country:

Most recent address in France:.....

Identification number from the Caisse d'allocations familiales :

Agency in charge of paying aid (département) :

-I- Renseignements relatifs à la famille

✓ **Situation familiale :** Married Divorced living partners
 Single Widowed Separated PACS

✓ **Composition du foyer :**

	Father	Mother	Other
LAST NAME			
First name			
Date of birth			
Town and country of birth			

**child the family defined above has financial responsibility of

Dependent children** LAST NAME	First name	date of birth	Nationality	Residence	Consular registration number

For Administrative use only
Année précédente :
Quotité :
Décision :

Dossier reçu le :
 Complet
 Incomplet

Proposition CCB

Motif :

Décision Agence (après avis de la CNB)

Motif :

✓ **Disabled dependent child(ren) Last name, First name, Age, level of disability**

.....

✓ **Current residence**

Do you own your residence:

YES NO

Surface : Number of rooms.....

Number of persons living there :

✓ **Professional situation**

	Father	Mother	Other
Professional situation (if unemployed, since when)			
Employer			

If you are currently employed, do you have any relationship with your employer? (Family ties, association etc.)

.....

✓ **Benefits in kind:**

Benefits in kind you may receive from your employer or your family (specify the economic value)

Car Electricity bill

Accommodation Gas bill.....

Air fare Water bill

Holiday home..... Phone bill.....

Heating bill Food

✓ **personal vehicle**

	Number	Model	Date bought	Value at the time of acquisition
car				
motocycle				
boat				
other				

✓ **Tuition assistance:**

Are you already receiving tuition assistance for your children?

.....

Organization providing the assistance (employer, country of residence etc.):

.....

✓ **Leisure/Travels**

Are family members enrolled in a sports club? If yes, which ones?

.....

Over the last two years, how often have the various members of your family traveled, for non-professional reasons, out of the country where they reside? Please specify the destinations

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.....

✓ **Household staff**

Number : Position : Annual cost:.....

-II- Description of the children for whom tuition assistance is sought

LAST Name First Name	School attended	Grade	Description of the children for whom tuition assistance is sought																	
			* Type of assistance sought (check all that applies)																	
			S	SI	SA	T	V	D	E	I	N	TB								

*** TYPES OF TUITION ASSISTANCE**

- Tuition (S), First year enrollment (SI), Annual enrollment (SA)
- Transportation to school (T), Individual transport (V) (can never apply to the use of a personal vehicle)
- School lunch (D)
- School books and supplies (E)
- Boarding (I)
- Exam fees (N)
- Transport to exam center (TB)

Visa from the head of school (if application was submitted to the school) For initial applications, indicate whether the children are already enrolled in the school at the time of the application for assistance is submitted:

Any other observation:

TO BE COMPLETED IMPERATIVELY: specify the reasons why assistance for school-related expenses (transportation, school lunch, boarding etc.) has been requested (e.g. the child lives far from school, parents have professional obligations)

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.....

I, undersigned (Last name, First Name) certify on my honor that all the information in this application is complete and accurate. I understand that any inaccuracy or omission may result in my exclusion from the tuition assistance system (article D531-49 from the Education Code). I also certify that I no longer receive any aid available only to individuals residing in France.

Signature :
In (location): **On (date):**

Law 78-17 from 06/01/1978 modified and relative to computing, data recording and freedoms applies to all the information provided in this questionnaire. You are guaranteed a right to access and edit the information concerning yourself by contacting the diplomatic or consular post where you submitted your application.

For administrative use only

Observations particulières :

Enquête sociale : OUI NON Date :

Conclusions de l'enquête :

Enquête fiscale : OUI NON Date :

Conclusions de l'enquête :

SWORN STATEMENT OF INCOME AND ASSETS

1. ANNUAL INCOME

1. Annual income and expenses (Fiscal year 2018 – if you had no income, please indicate “zero”)

ANNUAL INCOME	FATHER	MOTHER	OTHER
<u>Gross income prior to any deduction</u> (salary, pension, allowances, aid of any kind)			
Alimony received			
Income from financial assets (securities investements)			
Income from real estate assets (rent)			
Aid from family			
Overall value of benefits in kind:			
TOTAL			
ANNUAL EXPENSES			
Compulsory social contributions (health insurance, pension fund, CFE under conditions)			
Income tax			
Alimony paid			
TOTAL			

2. Real-estate assets (if you have no real-estate assets, please indicate “zero”)

Type	Number	Country-Town	Acquired on	Purchase value	Down payment	Outstanding mortgage	Surface
Main residence							
Second home							
Building _(s)							
Apartment _(s)							
Commercial space _(s)							
Agricultural land _(s)							
Building land _(s)							
TOTAL							

3. Financial assets (if you have no financial assets, please indicate “zero”)

Type (securities, bonds, life insurance, other investments...)	Amount
TOTAL	

4. Bank account assets (current accounts, savings accounts...)

Type of account	Bank name	Account balance
TOTAL		

I certify on my honor that the numbers on this statement are accurate and complete. I understand that any inaccuracy or omission may result in my exclusion from the tuition assistance system (article D531-49 from the Education Code).

In (location):On (date): Signature :



Application for tuition assistance – School year 2019/2020 List of required documents

*Prior to your appointment at the Consulate General:
Please ensure you are listed on the registry of French nationals abroad
At the appointment, please provide:*

- *Original passports for all family members (they will be reviewed, but NOT kept by the Consulate)*
- *Copies of all the relevant documents listed below*

FAMILY SITUATION

For all applicants:

- Completed and signed application for tuition assistance for the school year 2018/2019
- Synopsis of the Family situation letter addressed to the Consul General
- Proof of residence: Lease and/or rent receipt for families who are renting, utility bill for homeowners
- Official letter from employer indicating whether it provides tuition assistance or not

Initial application:

- Copy of the "livret de famille" and of the passports of all family members
- Certificate of deletion from the Caisse d'Allocations Familiales (CAF)'s lists (families who never resided in France do not need to provide this document)

Special cases:

- **Single parent:** a sworn statement from the parent that they are not currently living with a partner
- **Divorce or separation:** copy of the divorce decree
- **If custody of the child is granted to someone other than a parent:** copy of the court's guardianship order
- **Death of a parent:** copy of the death certificate
- **Disabled dependent child:** Statement from the Consulate or other competent local authority stating whether the child is eligible for a child disability allowance.

FINANCIAL SITUATION IN 2018

Gross income in 2018

- W2 or 12 pay-slips or a statement from the employer
- Property income statements
- Financial aid from family members (sworn statement signed by the donor, along with a copy of their official ID)
- Statement of received alimony
- Other (statement of any aid received, e.g. aid from the US government)

Benefits in kind received in 2018

- Accommodation provided by employer (statement), vehicle provided by employer (car registration document), other (airfare, phone, utility bills or service personnel)
- Complimentary accommodation provided by a relative (sworn statement signed by the property owner, along with a copy of their official ID)

Taxes and social security charges for 2017

- Federal and State Tax Return (complete 1040, IT 201, Schedule C, 1120 S for company owners) or tax notification from the French government
- Evidence of payment of alimony

ASSETS

Completed copy of the enclosed document, providing a precise and comprehensive list of bank accounts and financial savings

Bank accounts

Bank statements with full transaction listings for the last three months, for **ALL OF THE ACCOUNTS HELD, REGARDLESS OF GEOGRAPHICAL LOCATION** (checking, savings, securities)

Financial assets

(bank accounts, savings accounts, securities accounts, bonds, life insurance, 401k etc. **REGARDLESS OF THEIR GEOGRAPHICAL LOCATION**)

The threshold for exclusion has been set to EUR 100,000

- Most recent statement from your retirement plan (IRA, 401k etc.)
- Statement listing all your financial holdings

Real-estate assets

The threshold for exclusion has been set to EUR 250,000 (acquired value)

It is imperative to list all assets, regardless of their geographical location.

- Copy of property deed(s), either through acquisition or inheritance
- Official mortgage documentation indicating the initial value of the loan and the amount already reimbursed (closing statement and most recent mortgage statement/statement indicating the amount of capital still owed, or payment schedule).
- Property tax notice

